

ADMINISTRATIVE - INTERNAL USE ONLY

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**HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION WEEKLY REPORT
PERIOD ENDING 20 JUNE 1984**

I. Progress Report on Tasks Assigned by DCI/DDCI:

No items this reporting period.

II. Items/Events of Major Interest:

a. Quality of Life:

Capital Hill Tile received the award to retile the entire ground floor corridor area and the basement C elevator area. Tile to be installed is Armstrong Excelon in cork color on the ground floor and paprika color in the basement. All work is expected to be completed by 2 July 1984.

Meyers Christianson Co. has completed vinyl wallcloth installation in the BC elevator area.

United Painters and Decorators will be replacing vinyl wallcloth in the first floor elevator areas prior to 30 June 1984. Four colors will be used, each a tint of the adjoining paint accent.

Modular seating units in harmonious colors were delivered and set in place in the Office of Medical Services main waiting area and emergency waiting rooms in Headquarters Building on 19 June 1984. Unfortunately, some of the pieces were broken and will have to be replaced.

b. Bulletin: [REDACTED] is now at home recovering from his operation after being discharged from the hospital on Saturday, 16 June. Although still experiencing some discomfort, he is in good spirits and is doing well. His doctors estimate he'll need a 6- to 8-week recovery period.

c. Hydraulic Barricades: Staff members of the Architectural Design Staff (ADS), OL/HOME, met with representatives of Delta Scientific Corporation and Hardesty, Inc., the contractor for the hydraulic barricade installation, on Friday, 15 June. Installation has now begun at the Route 123 entrance to the Headquarters Compound. (U/AIU0)

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d. Transportation: Limousine service was provided the Latin America Division, DO, from 3 through 8 June 1984.

e. Drawings: A preliminary set of architectural and engineering drawings was given to WEST*GRQUP, Inc., on Thursday, 14 June. ADS is awaiting a complete security survey of the 4E Corridor and a decision as to whether or not to demolish the Comptroller Conference Room in Room 4E05 before issuing final drawings for the Office of Soviet Analysis (SOVA), DDI.

ADS has completed the architectural drawings for the 5E Corridor offices for SOVA pending engineering input from the Engineering and Construction Branch (E&CB), OL/HOME, and consultation with the Physical Security Division, Office of Security.

f. Cost Estimate: ADS has prepared a preliminary estimate for the Chief, Administrative Staff, Office of Central Reference on the price to relocate the 1H39 Subcorridor and renovate the area.

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h. Renovations at Headquarters Building: Installation of the window grill was completed last week and the two alarm systems were also installed in the 7C Corridor offices of the Comptroller, DCI. The only remaining work--the purchase and installation of locks on the grill--will be done this week.

The installation of a subpanel in Room GH-43 for the Office of Current Production and Analytic Support, DDI, has been completed.

A fan coil unit has been installed in Room GK-67 for the Office of Communications, DDA.

All carpentry and masonry work has been completed in Room 1J-33 for the Credit Union. Painting of the walls will be scheduled upon completion of terrazzo work.

This past weekend, the Electric Shop worked on an overtime basis to complete work orders in preparation for Wang installations in Rooms GF-18, 1H-5118, and 1H-5120.

i. Renovations at Outlying Buildings: The main air-conditioning unit on the roof of the Chamber of Commerce Building was repaired. The backup unit, from which freon was leaking, was also repaired.

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The 90-ton air-conditioning unit in the attic at the Central Building was put back into service on 17 June after the compressor for the 5-ton unit was delivered. This unit is to be scheduled with GSA for installation.

One of the pumps for the chiller units on the roof of Key Building was sent out for repairs and will be reinstalled on 20 June. The building's air-conditioning system will function at approximately 75 percent efficiency during this period.

j. Parking Areas: On Saturday, 16 June, and Monday, 18 June, the Carrier Maintenance Section, with assistance from personnel of the Operations and Maintenance Branch, OL/HOME, installed four additional signposts, removed one post, and mounted six signs. Directional arrows were painted in K Lane of North Lot to assist in locating the new access to L Lane. Also, 36 parking spaces were striped on the road from the Parkway entrance/exit toward P&P Building.

k. Northside Utility Line Project: There was a steam outage on the Headquarters Compound site on 16 June 1984 to allow the contractor to complete the new Northside steam line installation in the Printing and Photography Building and install a bypass line in the power plant. The steam and condensate lines are currently under test by the contractor prior to being placed in service.

The contractor continues to test and repair leaks in the underground chilled water lines. To expedite this work the lines are being tested in two sections. Recent leaks have been found at the flanged connections and gaskets at the cement asbestos pipe joints. A section of the North Loading Dock access road has been relocated to allow excavation work to locate leaks. No schedule is available from GSA as to when this work will be completed.

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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